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## Geography 3702

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**From** Steele, Rachel <steele.682@osu.edu>

**Date** Sun 2/8/2026 8:46 PM

**To** Houser, Jana <houser.262@osu.edu>; Godfrey, Ryan <godfrey.117@osu.edu>

**Cc** Dwyer, Rachel <dwyer.46@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Neff, Jennifer <neff.363@osu.edu>; Wade, Macy <wade.619@osu.edu>

Good evening,

On Thursday, January 22nd, the Social and Behavioral Sciences Subcommittee of the ASC Curriculum Committee reviewed a course proposal for Geography 3702 to be approved for Distance Learning.

The Subcommittee unanimously approved the request with one contingency and two recommendations:

- a. **Contingency:** The Subcommittee asks that the department make clear in the syllabus that students will be required to interact with the weekly video lectures and lecture slides for each module. While this is clearly spelled out on p. 2 of the Distance Learning Cover Sheet, it is not explicitly stated in the syllabus for students.
- b. *Recommendation:* The Subcommittee recommends that the department use consistent language regarding the types of assignments students will be required to complete. On pp. 6-8 of the syllabus, the course's Participation requirements are described; these include ten discussion forums and five exercises (p. 7). However, under "How your grade is calculated" (syllabus, p. 10-11), it says that there will be 5 exercises and 10 "class reflections & responses". Though p. 13 of the syllabus indicates that the class reflections and responses are "in" the discussion forums, it is recommended that the assignment name be consistent throughout the syllabus.
- c. *Recommendation:* The Subcommittee notes that the in-person version of the course had specific class sessions designated for "Exam Review"; it is unclear from the current syllabus whether this will also be a part of the online version of the course. The Subcommittee recommends that this review be included in the distance learning version of the course (if that is not already the case), and that it be made explicit for students in the Course Schedule (syllabus p. 20-29).

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process to OAA. *Recommendations* (in italics above) should be implemented when the course is next taught. I will return Geography 3702 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Rachel Dwyer (faculty Chair of the SBS Subcommittee; cc'd on this e-mail), or me.

Best,  
Rachel

**Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

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